

Eni ELECTRONIC TENDER REGULATIONS

Art.1 Subject

1.1 These regulations govern the electronic tendering procedure (hereafter "Tender"), through which the tenderers are invited to submit their bids.

1.2 The tenderers are invited to participate in the Tender by connecting via the Internet to Eni's (hereafter "the Company") eSupplier website (hereafter "the Portal"), at <https://esupplier.eni.com>. Tenderers must provide the bids electronically, according to the instructions provided below.

Art.2 General regulations

2.1 The acceptance by the tenderer of these regulations, through the "Electronic tender regulation acceptance declaration", is mandatory. The regulations acceptance form is available on the Portal.

2.2 The tenderer shall accept on-line the "Electronic tender regulation acceptance declaration" upon first accessing the Tender. Failure to accept the Regulations will result in the tenderer not being allowed to participate to the Tender.

Art.3 Registration and access

3.1 The minimum hardware, software and internet access requirements necessary to participate in the Tender are published on the Portal. Tenderer shall be responsible for the acquisition, installation, configuration and management of the hardware, software and internet access.

3.2 The participation in the Tender requires registration on the Portal and the identification of the tenderer through a userId and a password assigned by the Company and forwarded to the tenderer via e-mail.

3.3 In order to register and be assigned the UserId and password, the tenderer shall provide the Company with his/her data and the information required for his/her correct identification through the "Tender details form" that shall be forwarded to the Company duly filled in. The tenderer is also obliged to communicate to the Company any subsequent change in his/her personal data in writing.

3.4 As a consequence of participating in the Tender, all communication whatsoever (via phone, through e-mails or using the computer) between tenderer and Company shall be traced. Tenderer shall explicitly authorize the Company for collecting and processing tenderer data, as per provisions of Attachment "Privacy Information Notice" to these regulations.¹

3.5 Any communication between Company and tenderer shall be in writing using the e-mail address provided upon registration. Company is allowed to publish on the Portal general communications to tenderers.

3.6 Additional instructions to access and participate in the Tender are provided through specific electronic documents ("Electronic tender manual for the tenderer") published on the Portal. Submission of incomplete or false information, together with incorrect procedures for data loading will result in the tenderer not being allowed to participate in the Tender.

3.7 The Customer Service Desk (hereafter "CSD") may be contacted for any request of technical assistance, both prior to and during the course of the Tender, either via telephone,

¹ Reference shall be made to local applicable legislation on Privacy.

The GDPR is applicable when the processing of personal data is performed by Eni SpA or any Eni SpA subsidiaries established in the European Union, whether or not it takes place in the European Union.

fax, e-mail or by using the web form published on the Portal. CSD telephone numbers and e-mail addresses are published on the Portal.

Art. 4

Password usage regulations

- 4.1 The password assigned to the tenderer is not known to the staff of the Company.
- 4.2 Tenderer shall modify the password upon first accessing the Tender and has the right to modify it anytime thereafter.
- 4.3 Tenderer shall keep the password both secure and confidential. Tenderer is responsible for the safekeeping and the correct use of the userId and password and is accountable for their unlawful use, whatever the circumstances including as consequence of theft or loss.
- 4.4 Direct or indirect, total or partial, voluntary or involuntary disclosure of the password to third parties is entirely under the responsibility of the tenderer, who will be liable and shall indemnify Company for any damages incurred by the latter as a consequence of such disclosure of the password. Any disclosure will be considered to all effects as constituting a mandate that authorises the third party to access the Portal.
- 4.5 In case of loss or theft of the password, the tenderer must immediately request that the userId is blocked by contacting the CSD. The tenderer is responsible for the use of the userId and password until the block request is received.

Art.5

Tender procedure

- 5.1 The Company activates a computerised procedure based on which the tenderers invited to the Tender shall submit their bids electronically, according to the methods specified in the Electronic tender manual for the tenderer.
- 5.2 The Tender will start on the date and time stated in the "Tender publication notice" (hereafter the "Notice"), and will end on the date and at the time stated in the same Notice. The official time is the time of Company's Tender System (hereafter the "System").
- 5.3 The bids must be made according to the methods specified in the Tender documentation detailed on the System. Each tenderer shall grant that bids are submitted by authorised personnel only.
- 5.4 Only tenderers and personnel authorised by the Company may access the System. The name and number of tenderers, as well as Tenders submitted are not visible to the other Tender participants.
- 5.5 Company undertakes to guarantee the confidentiality of information of technical and commercial nature received from the tenderers.
- 5.6 The Tender is closed automatically by the System at the same time for all tenderers.
- 5.7 Company may, at its sole discretion, cancel the Tender and not award a contract. No claims or requests for compensation may be submitted.
- 5.8 The awarding of the Tender will follow the guidelines specified in the Tender documentation.
- 5.9 The Tender may be suspended in case of malfunctions to the Company's System causing difficulties in uploading bids and/or connecting to the Portal.
- 5.10 Tenderers are not allowed to enter their bids after the Tender has expired.

5.11 Participation in the Tender is allowed only according to the rules set out in these Regulations, provided that no exceptions are set forth in the Tender documentation issued by the Company.